

Windsor Heights Neighborhood Association

Minutes of the Windsor Heights Neighborhood Association Annual meeting held on April 28, 2008

Location: Windsor Heights Lutheran Church

Attendees:

Board members: David Lange, Dave Jenison, Joan Wieder, Stacey Long, Sandy Davidson, Pat Moran, Trevor Huffaker

Next Quarterly meeting: July, 2008 – time and location to be announced.

The Annual meeting of the Windsor Heights Neighborhood Association opened with a potluck dinner enjoyed by all.

David Lange gave a short introductory speech and then introduced the current Board Members to the group in attendance.

- **Ice Cream Social**

The first agenda item for discussion was the ice cream social planned for August. A sign up sheet was circulated for members to volunteer an outdoor space at their homes to host an ice cream social on their block.

- **Committees**

The second discussion item was the committee structure and their definitions. Members were asked to sign up to help on those committees. To see a list of the committees and their definitions, please see the WHNA website at www.windsorheightsna.org

- **Treasurer's Report**

Joan Wieder, treasurer, presented the Treasurer's report. See below:

<i>Windsor Heights Neighborhood Association</i>			
Statement of Activities and Proposed Budget			
For the Years Ended December 31, 2008 and 2007			
	<u>2008</u>	<u>2007</u>	<u>2008 Budget</u>
<u>Revenue</u>			
			-
Public Revenue Received Directly			
Memberships & Contributions	\$ 465	\$ 1,390	\$ 1,500
Grants			800
Special Events			

	Total Revenue	\$ 465	\$ 1,390	\$ 2,300
Expenditures				
Programs and Meetings				
				\$ 200
Ice Cream Social				100
Donations to Facilities Used for Meetings		\$ 25		400
Refreshments		79		800
Public Signs Project				-
Professional Education & Training				1,000
City Project of Wide Scope				
	Total Programs and Meetings	-	104	2,300
Operations				
Printing and Mailing			148	250
Supplies			18	50
	Total Operations	-	166	300
Total Expenditures				
		\$ -	\$ 270	\$ 2,600
Change in Net Assets (Deficit)		465	1,120	(300)
Net Assets (Deficit), Beginning of Year		1,120	-	1,120
Net Assets (Deficit), End of Year		\$ 1,585	\$ 1,120	\$ 820

Membership dues have been reduced from \$30 to \$15 for 2008 in an effort to encourage more participation in the WHNA.

This income statement is posted on the website and is updated quarterly.

Suggestions were entertained for projects for the upcoming year:

- Donation for 4th of July fireworks
- Booth at the 4th of July
- Signs for the Neighborhood Watch
- Home Improvement projects

- **Audit Committee's Report**

The by-laws require an annual audit. Members of the Audit Committee were Tim Hauber, Betty Glover and Diana Foss. The committee met in February and validated the expenses. Everything balanced and they had no recommendations. The did, however, suggest that we consider putting any excess funds in an interest bearing account.

- **President's Annual Report**

David Lange gave a brief history of the Windsor Heights Neighborhood Association. It was established as a seven member Board with five committees.

- ❖ Achievements in 2007

- Opened a bank account
- Donald Bustell created and implemented a website. See www.windsorheightsna.org.
- Created and distributed membership brochures
- Created an e-mail distribution list
- Participated in numerous City activities
 - Movies in the Park
 - Music in the Park
 - Oktoberfest
 - 4th of July celebration
- Attended City Council meetings regularly
- Participated in the 4th of July parade
- Promoted effort for a single zip code
- Co-sponsored a forum for City Council election
- Joan Wieder has been liaison to the Chamber of Commerce
- Helped kick-start the Windsor Heights Neighborhood Watch
- David Lange gave a speech to the Lyons Club
- Vision Iowa Grant request
- Reduced membership fee
- Ended the year with a positive bank balance

Vote on Proposed by-law revisions.

Unintended ambiguities in the by-laws have made it difficult for the Board to function in the spirit that the WHNA was intended. It was announced at the last quarterly meeting that the proposed changes to the by-laws were posted on our website and everyone was asked to review them prior to tonight's meeting.

After much discussion, a motion was made to form a standing by-laws committee and the motion was carried.

Another motion was made to accept the Board's suggested changes to the by-laws and was carried by a unanimous vote.

Nominations and Election of Board of Directors

The following were nominated for the Board of Directors:

- President: David Lange
- Vice President: David Jenison
- Secretary: Sylvia Owens
- Treasurer: Joan Wieder
- At-Large Board positions:

Pat Moran
Trevor Huffaker
Betty Glover
Tony Gelina

The following were elected to the Board of Directors:

President: David Lange
Vice President: David Jenison
Secretary: Sylvia Owens
Treasurer: Joan Wieder
At-Large Board positions:
Pat Moran
Trevor Huffaker
Betty Glover

The new Board members were introduced to the members present and then Stacey Long and Sandy Davidson were recognized for their service on the Board this past year.

- **Neighborhood Watch Update**

Stacey Long gave an update on the Neighborhood Watch. The Watch has been very successful with approximately 150 households signed up at the time of this meeting and continuing to grow. In fact, the Neighborhood Watch has been so successful that Stacey Long and Sandy Davidson have decided to resign their positions from the WHNA Board because of the time commitment required for this organization.

- **Zip Code Update**

Once again, City of WH staff and several members of the City Council will be heading to Washington D.C. in their efforts to bring Windsor Heights under one unique zip code for the entire city. Please feel free to make a copy the sample letter on the WHNA website and send it your Congressmen.

Next Quarterly meeting of the general membership will in July, 2008. Place and time to be announced. The next Board meeting will be Wed., May, 7, 2008 at David Lange's home, 6503 Del Matro. If anyone other than a Board member plans to attend, please RSVP to David Lange through the contacts feature on the Association's website at www.windsorheightsna.org.