

Windsor Heights Neighborhood Association

Minutes of the Windsor Heights Neighborhood Association Quarterly meeting held on January 20, 2008

Location: Windsor Heights Lutheran Church

Attendees:

Board members: David Lange, Dave Jenison, Joan Wieder, Stacey Long, Sandy Davidson, Pat Moran, Trevor Huffaker

Next Quarterly meeting: April, 2008 – time and location to be announced. This will be a potluck dinner.

The Quarterly meeting of the Windsor Heights Neighborhood Association opened with a welcome greeting from David Lange, president.

David Lange introduced the Board Members to the group in attendance.

Joan Wieder, treasurer, presented the Treasurer's report. Joan reported that total income in 2007 was \$1,390.00. Total expenses for 2007 were \$269.87. The current treasury balance is \$1,120.13.

David moved on to present the Board's activities and decisions since our last meeting:

- The formation of a Nominating Committee.
 - This was a requirement of the by-laws. The board decided on a panel of four people representing each section of the city. The chairperson is Sandy O'Brien and the other three members are Keith Butz, Rod VanWart and Kathy Witkovski.
- The formation of an Audit Committee
 - This was also a requirement of the by-laws. This will be a committee of three. The chairperson is Tim Hauber and the other two members are Betty Glover and Diane Foss.
- The adoption of "Guiding Principles" for Board members and Committee Chairpersons
 - The Board agreed that expenditures should be limited to "the minimum amount of money necessary to satisfactorily accomplish the purpose of the event that required the expenditure."
 - The Board agreed to set spending limits of \$25 for committee chairs, allow any board member to approve expenditures up to \$50 and require majority approval of the board for expenditures above \$50. The Board may, at its discretion, agree to retroactively approve expenditures that did not receive prior approval.
 - The Board agreed that all income and expenditures shall be published on our website at www.windsorheightsna.org.
- Motion for WHNA Membership Fee Reduction

- The motion was made to reduce the current membership fee of \$30 per individual to \$15 per individual and the present business membership from \$50 to \$30.
- This motion passed unanimously.
- Proposed by-law revisions.
 - The proposed by-law revisions are posted on the WHNA website at www.windsorheightsna.org.
 - Please take the time to read this proposal before the next meeting and be prepared to vote on this proposal at the meeting in April.
- Neighborhood Watch Program
 - The Board's decision is to sponsor the formation and organization of a Neighborhood Watch Program using our existing organization and board structure to act as an "incubator" to foster the growth and success of the Neighborhood Watch program. The Neighborhood Watch program will be a separate, ad hoc committee, with an elected chairperson, whose activities would be guided by the board. The decision of the board is to oversee the Neighborhood Watch program for one year and then assess its viability as a stand-alone group.
- Goals and activities for 2008:
 - GOALS:
 - Fill all Association leadership positions at the April meeting.
 - Enroll a minimum of 100 paid members and populate all committees with volunteers.
 - Assure the Association remains financially strong.
 - Continue to work with other city organizations in order to coordinate efforts to meet the Association's mission, including such activities as Movies in the Park, Oktoberfest, and attending Council meetings and other community meetings and activities.
 - Take a leadership role in establishing an active, organized and effectively functioning Neighborhood Watch Program.
 - Sponsor Ice Cream Socials throughout the City on Sunday, August 24, 2008.
 - ACTIVITIES:
 - Obtain permanent, portable signs to call attention to Neighborhood Association meetings and sponsored events.
 - Sponsor a recognition activity to honor our volunteer fire fighters and EMTs.
 - Sponsor a community-wide project, with the leadership of the Community Services Committee, such as a community-wide exchange of volunteer services, a welcome-wagon like program for new residents, or a community medical outreach event.
 - Provide funds to help re-habilitate homes in WH
 - Paint-A-Thon
 - Sponsor/co-sponsor Windsor Wonderland
 - Promote more interaction within the community by organizing activities such as a day at the ballpark and/or other similar events.

Next meeting will be the WHNA Annual Meeting in April, 2008. Place and time to be announced. This will be a potluck dinner to celebrate our one-year anniversary.