

WHNA Board Meeting Minutes - August 10, 2010

Those present: Trevor Huffaker (president), Allen Sydnes (vice president), Sylvia Owens (at-large board member), David Lange (at-large board member), Flo Hunter (at-large board member), Don Bustell (webmaster)

Agenda Items:

1. August 1 Quarterly Meeting Recap
2. Miscellaneous Items
3. Oktoberfest
4. Ice Cream Social

1. August 1 Quarterly Meeting Recap

There were some website comments/concerns raised the quarterly meeting that should be addressed. Don Bustell was present so that the board could better understand the limits of what we could achieve with our limited resources. A few of the items were as follows:

- a. Regular posting of the minutes should be done.
All agreed we would make effort to assure this is completed more timely.
- b. Financial statements had not been updated in quite some time.
Trevor to follow up with time about status of the statements.
- c. Provide updates to what other organizations in WH are doing.
Donald mentioned we do have links to their websites. Donald is more than happy to post any information, but the content / information must come from others.
- d. Miscellaneous discussions also occurred. Donald mentioned that due the information hosted, we are able to get our website for free. There is a small fee of about \$10 annually for the website address. Donald is current paying for this. It was also mentioned about trying to get photos from many of the events the WHNA participates in and start uploading them to our site to better communicate and show the WHNA in action. This idea was well received and noted as something we should work on.

2. Miscellaneous Items

Oktoberfest – We were again asked to participate in the Oktoberfest Event put on by the City of Windsor Heights. It was noted that last year we judged the pumpkin carving contest. We also provided prizes, although it was unclear what the prizes were. David is to follow up on this. Certificated were provided to all participants. Trevor is to follow-up with Josh or Marketa at the City to better understand how we can help this year.

WHNA Promotion – we need to think about a Membership Committee Chair. Allen suggested that a WHNA Board member serve as the Chair so that we are closely connected to the committee. We need to select a person that had many contacts and is willing to be our publicity person. Bo further decisions reached.

Contact List – this needs to be reviewed and updated. Currently Tim stores information in Google. It was brought up by a member that we had not removed a member that recently passed away. Due to this, we need to have a person responsible to update our list

and confirm the information contained. Ideas to update it include sending a blanket email to all members in our list asking them for updated information. Other ideas were to email individual members or call all members. A blanket email would be the least time consuming and possibly reach the most people.

3. Police and Firefighter Appreciation

Allen gave a quick update on the landscaping. He noted the tree that is to be dedicated to the Police and Firefighters has been replaced. Initial discussions with Marketa have given the WHNA to place a plaque in front of the tree. We need to come up with rough draft of what the plaque might say. David volunteered to take a first approach. Trevor agreed to follow-up with Marketa and find out who created the plaques inside the community center. More information is also needed about production time, cost of plaque and size of the plaque. Send Donald the verbage for the event for posting to the website. Sylvia had discussions about a date for the event with the police chief. It was discussed the week of September 21st would work out best. Sylvia also mentioned she would coordinate a dinner, cake and a card. She also asked that we seek volunteers from our membership to also provide food and cards. Trevor to contact Windsor Heights Living about putting the event on the calendar. Lastly, we discussed what amount of money to donate towards the tree. We had 5 board members vote and approve a donation in the amount of \$250.

4. Ice Cream Social

The discussion focused on what needed to happen to have another successful event. David and Sylvia were going to contact previous host about hosting once again. Trevor would work on assembling host packets. Trevor would also continue working with Hy-Vee to coordinate the ice cream and utensils. Allen is to get all remaining utensils from David and start making bags with the utensils for distribution. Allen also volunteered to drop off signs and packets with hosts. David and Trevor also volunteered to help deliver if needed. Sylvia volunteered to get WHNW and extra WHNA brochures so we could include in packets. We also need to talk to Hy-Vee about set up. In past years, the set-up has worked well, let's continue if possible.