

Windsor Heights Neighborhood Association

Board meeting minutes from Thursday, June 25, 2007

Hosted by David Jenison

Attendees: David Lange, Dave Jenison, Joan Wieder, Pat Moran, Sandy Davidson

Next meeting: July 15, 2007, 3:00-5:00 p.m.

Hosted by David & Colleen Lange, 6503 Del Matro, Windsor Heights

David Lange announced that Sara Mitchell has resigned as a Board Member. This leaves a vacancy to be filled at the next quarterly meeting.

Fourth of July Planning:

- Jim McDonald will drive his 1923 Model T Roadster in the Fourth of July parade. David Lange, president, will ride with him. Cindy Chamberlain and other volunteers will walk beside or behind the car and toss candy to the crowd and pass out information brochures on WHNA.
- Sandy Davidson talked to the store director at Hy Vee and they agreed to be a Corporate sponsor for the WHNA. They will donate candy to use at the parade.
- Cindy Chamberlain has donated the banners and buckets to carry the candy for the parade.
- The City will allow WHNA to set up a booth at Colby Park after the parade to display Jim McDonald's car and to promote our group to the public.
- We reviewed several mock-ups of the brochure and picked one to be printed.
- David Jenison has arranged for Jan DeBartolo, owner of Impact Printing, to print 500 brochures. Impact Printing is donating this service.
- Pat has completed all of the paperwork and we are scheduled to participate in the parade as planned
- David Lange completed the announcement for the parade committee.
- Clint has asked for volunteers to man the water booth after the parade. David & Colleen, David J, and Sandy have volunteered to sell water and/or man the WHNA booth during the afternoon. Jim will remove his car from the park around 6:00 p.m.

Committee Reviews:

Five committees will be formed. They are: Membership Committee, Social Committee, Liaison Committee, Community Service Committee and City Issues Committee. At the last meeting, we split up the responsibilities of writing up descriptions and suggesting possible goals for those committees. At the last meeting we reviewed Membership and Liaison Committees. Tonight we briefly touched on the remaining committee descriptions for the Social Committee, City Issues and Community Services.

The committee descriptions are:

Social Committee:

Purpose: To promote and enhance social interaction between citizens, local civic organizations, local businesses, and representatives of city government.

Objectives and tasks:

1. The committee shall plan, facilitate, and/or sponsor activities that bring people closer together. Suggested activities include the following:
 - a. Sponsor/promote neighborhood coffees, ice cream socials, block parties, childrens' events, educational or entertainment programs, or other similar events that promote social interaction.
 - b. Administer all logistical needs for the Association's quarterly meetings such as securing an adequate site, providing adequate seating, and providing for refreshments.
 - c. Assist city leaders in securing volunteers needed for special events.

City Issues Committee:

Purpose:

To remain aware and current on any and all issues affecting the residents, businesses and property owners in the City of Windsor Heights.

Objectives and Tasks:

1. The committee will obtain information via the news media or any other publication. After review by the City Issues Committee, the information will be given to the WHNA Board.
2. Information should be given to the WHNA Board in a timely manner so that the Board may act upon the information appropriately.
3. Information to watch for should include but is not limited to:
 - a. An addition to or demolition of an existing business or structure.
 - b. The addition or removal of a traffic control device.
 - c. Addition, deletion or relocation of a DART stop or route.
 - d. Zip code boundary change(s).
 - e. Personnel changes within the City of Windsor Heights.
 - f. Events, both city wide and regional in which the inclusion of the WHNA could be possible.

Community Service Committee:

Purpose:

The purpose of this committee is to promote civic betterment and social improvements throughout the community. Encourage neighbors to work together to solve real or perceived problems in a civil manner.

Objectives & Tasks:

- ❖ Promote the formation of Neighborhood Watch groups.
- ❖ Research and assemble information packets on how to start a Neighborhood Watch group
- ❖ Encourage social interaction in neighborhoods.
- ❖ Provide information and assistance in planning block parties.
- ❖ Welcome a new neighbor with a freshly baked batch of brownies.
- ❖ Provide a source of local support for neighbors in need of assistance.
- ❖ Organize a group of volunteers to offer assistance to neighbors in need.
 - Examples:
 - Mow a neighbor's yard who's in the hospital or on vacation.
 - Take dinner to the neighbor who just had a baby.

- Offer to take an elderly neighbor shopping.
- ❖ Encourage teenagers and young adults to volunteer a few hours a month.
 - Babysitting for family emergencies (ie: relative in hospital, etc.)
 - Help supervise the playground at the park
- ❖ Organize a community-wide “lending library” for tools not used frequently
 - Collect and store donated tools to be made to be “checked out” similar to a library book. (ie: chain saw, pole trimmer, garden tiller, etc.)
- ❖ Organize a community-wide “work exchange”.
 - Members sign up and list the skills they have to trade. Put four hours put into the labor pool entitles that person to four hours of labor from that same pool – ie: an afternoon of yard work for an afternoon of babysitting.

Quarterly Meeting Discussion:

Ideas for agenda for July 17

Introduce Board members

Introduce Committee chairs

Go over definitions and purpose of committees

What will we be doing as a group?

Help people get to know each other

Have Social Committee break attendees into groups to generate ideas

Or

Split up into five groups for smaller discussions and recruit volunteers to serve on committees.

After discussions recruit sponsors to host neighborhood ice cream socials on their street.

The next meeting will be Sunday, July 15 at David & Colleen Lange’s home, 6503 Del Matro.

We will finalize agenda, etc. for quarterly meeting on July 17, 2007.