

Windsor Heights Neighborhood Association – Board Meeting February 25, 2008

Hosted by David Lange

Attendees: David Lange, Dave Jenison, Joan Wieder, Trevor Huffaker, and Pat Moran

Absent: Sandy Davidson, Stacey Long

President David Lange called the meeting to order at 3:30 pm. He briefly mentioned some agenda items: Annual meeting plans, Budget, Ice cream social, CPR course opportunity, Nominating Committee.

Plans for our Annual Meeting:

Three possible dates for the Annual Meeting are (in order of preference) Tuesday, April 29th, Monday, April 28th, and Thursday, April 17th. Our first choice is to have the meeting at Windsor Heights Lutheran Church, as the venue is best for a potluck dinner. Dave Jenison will call the church and make sure that the lower level room with a kitchen is available for our use.

Agenda will contain: Treasurer's Report, Audit Committee Report, President's Annual Report, Revision to By-laws, Nominating Committee and Election of new Board members, Neighborhood Watch update. We will also describe the Ice Cream Social and solicit volunteers for hosts for the August 24th event.

David Lange will remind Cindy Chamberlain that we will be having a Potluck Dinner.

Dave Jenison will study the needed ballot procedure; he will design and institute the voting procedure details.

Pro forma Budget:

Joan Wieder passed out a preliminary budget worksheet, which included actual income and expense numbers for 2007 and also for 2008. The budget numbers were changed a bit with suggestions from the present board members. The worksheet will be presented for board approval at the March board meeting.

Income year-to-date is \$435. There have been no expenditures to date.

Ice cream social:

David Lange outlined his vision of the Ice Cream Social event – many different homes hosting an ice cream social for neighbors on the same date, as opposed to one Ice Cream Social event for everyone at Colby Park.

We expect that Sandy Davidson has kept a sign-up sheet from the January General Meeting of those who offered to host an Ice Cream Social on August 24th in the front/back yard of their home. The same sign-up sheet should be brought to the Annual Meeting in April so that more people can sign up to host.

Trevor Huffaker agreed to chair a meeting of the hosts for the ice cream social. David Lange will assist him and perhaps two separate dates for meetings of this kind can be had.

WHNA hosting a CPR course:

Stacey Long has offered her services to the WHNA to teach a CPR course in April. She has plans already to teach two classes in April, as April is CPR month. Stacey will make all the arrangements for the classes on April 12th and on April 19th. The class would be free of charge to WHNA members. A voice vote was taken and the results were unanimous in favor of our sponsoring the CPR courses.

Nominating Committee:

Sandy O'Brien is chair of the Nominating Committee. David Lange will be in touch with her to make sure that she is aware of her responsibilities.

Membership:

As of February 25th, we have 30 individual members who have paid dues of \$15 each and 2 business members paying \$30 each. It is now time for our secretary to send an email solicitation to all on the list. The email has been drafted by the membership committee.

Audit Committee:

The audit committee met on February 24th and will report its findings at the Annual Meeting. One suggestion coming from the committee is to open a Savings Account for approximately \$1,000, the amount that was carried over from last fiscal year. A savings account would get a bit of interest income and also offer liquidity, as our checking account does not accrue interest. The Board decided to table this discussion until the March board meeting when perhaps all of the board members would be present.

By-laws revision:

The Board has approved some minor changes to the current by-laws. The proposed changes have been sent by email to the membership. A vote was taken regarding the need to form an official By-laws Committee. A voice vote was taken and the vote was unanimous in favor of not reinstating the By-laws Committee anytime between now and the April Annual Meeting. The possibility of reinstating the By-laws Committee after this year's April Annual Meeting was mentioned and the idea was left open for the next Board to decide upon.

Liaison Committee:

Tony Galina has agreed to chair the Liaison Committee. He has asked David Lange to meet with the Lion's Club.

Neighborhood Watch Discussion:

David Lange will be contacting the Windsor Heights Chief of Police and the captain to make sure that the Neighborhood Watch is an activity that they will support and encourage. The next Neighborhood Watch meeting is March 1st at 10:30 am at the 3E Building. Cindy Chamberlain will lead the meeting. There is still time to get an announcement in the Des Moines Register.

Trevor suggested that a brochure explaining Neighborhood Watch might help gather more enthusiasm for the project.

New Business:

Dave Jenison mentioned HyVee's offer to provide a display case in their entryway for WHNA use. Since HyVee has offered us the use of a case, it is now up to us to approach them with our sign, a meeting agenda, or perhaps an announcement of one of our meetings. We might be able to have a rack that would hold membership fliers.

Dave mentioned that the results of the city satisfaction survey are on the city's website. It was suggested that as board members we should all read and be aware of the survey results.

Next Board Meeting:

HyVee has offered us the use of a second floor meeting room for our board meetings rather than part of their dining area. It is our desire not to use the upstairs room, but rather to meet in board members' homes. The next meeting will be Sunday, March 30th at 3:30 pm at David Lange's home.