

Windsor Heights Neighborhood Association

Board meeting minutes from Sunday, December 2, 2007

Hosted by David & Colleen Lange

Attendees: David Lange, Dave Jenison, Joan Wieder, Stacey Long, Pat Moran, Trevor Huffaker, Sandy Davidson and guest Tim Hauber

Next meeting: December 9, 2007, 5:00 p.m. to 7:00 p.m.

Meeting place: Dave Jenison's home, 6531 Del Matro. Agenda: Finish agenda from Dec. 2 meeting

Nominating Committee

The meeting opened with a discussion of how to appoint the nominating committee for the April Board elections as required by the By-Laws, Article 8. Board members nominated several people and Dave Jenison will make phone calls to ask those people to serve on this committee. The Nominating Committee will be announced at the January general membership meeting.

The four officers will be elected to a two-year term and the three board members to a one-year term in April 2008. After April 2009 the board members will serve two-year terms. Staggering these positions will ensure that there will always be board members with experience.

All present voiced a "yes" vote to this proposal.

Audit Committee

The by-laws, article 8 requires an Audit Committee of three members to be appointed by the Board to audit the Treasurer's books on an annual basis and present a report at the annual meeting in April.

Tim Hauber volunteered to chair that committee. The other members will be announced at the general meeting in January.

All present voiced a "yes" vote to this proposal.

Voice Vote Proposal

David Lange proposed that we take a voice vote on each proposal considered at board meetings and record the results of that vote in the minutes.

All present voiced a "yes" vote to this proposal.

Membership Roster

The Secretary currently maintains and updates the membership roster per notices of new members from other board members. It has been proposed to turn this responsibility over to the Membership Committee chair, Nancy Rambo for future maintenance. The membership roster is currently set up in a database program called

Access. This may require some coordination to convert to another program if Nancy doesn't have Access available to her.

We also discussed the possibility of posting the membership roster to our website with a password for Board members only to access it. The Membership Committee will pursue this possibility.

All present voiced a "yes" to this proposal.

Neighborhood Watch Committee Proposal

A proposal was made to make an official committee for the Neighborhood Watch and appoint a chairperson. This proposal generated discussion on whether Neighborhood Watch should be a committee controlled by WHNA or if it should be a stand-alone organization. The question for a voice vote was whether Neighborhood Watch should be a committee or as a separate organization which WHNA would help but not take over.

David Lange and Pat Moran voted for committee while Joan Weider, Dave Jenison, Stacey Long, Trevor Huffaker & Sandy Davidson voted to keep it a separate organization.

The Neighborhood Watch is a citizen-based organization open to all citizens whether they are a member of the WHNA or not. The WHNA will support and offer resources to get organized. The question for a voice vote was: Should the WHNA sponsor the Neighborhood Watch program and bring it within the WHNA structure as a temporary committee with an elected chairperson until it can successfully operate on its own? This committee would be re-assessed every 12 months until it is deemed ready to stand on its own as an organization.

All present voted "yes" to this proposal.

Membership Committee Dues Proposal

Dave Jenison presented the Membership Committee proposal as follows:

The Membership Committee recommends that the Board of Directors consider lowering the membership fee. We would ask the Board to consider a fee between \$10 and \$15 per individual. The final amount to be determined within the range suggested by the Board does not need to be approved by the Membership Committee.

The question for a voice vote was: Do we accept the Membership Committee proposal?

Dave Jenison voted yes. All other board members voted no.

After much discussion and debate, the next question for a voice vote was: Do we send the Membership Committee proposal back to committee with the recommendation to make dues a voluntary?

Dave Jenison voted no. All other board members voted yes.

This generated other discussion concerning making changes to the by-laws to require a waiting period from the time of membership registration in order to vote.

Suggested time limits were from 15 days to three months with a decision of 15 days.

This is to be taken under consideration at a later meeting.

Spending Philosophy and Budget

This proposal was made in five parts:

1. It is proposed that we spend “the minimum amount of money necessary to satisfactorily accomplish the purpose of the event that required the expenditure.”
2. Committee chairs may spend up to \$25 on behalf of the Association without board approval.
3. Board members may individually approve up to \$50 without board approval.
4. All expenses above \$50 must be pre-approved by a majority of the board (4 members). The board may, at its discretion, decide to retroactively approve an expense that did not receive pre-approval.
5. Post a full accounting of all receipts and expenses on our website, updated every quarter. Have the Treasurer deliver a summary of this information at each quarterly general membership meeting and refer members to the website for the details.

The question for a voice vote was: Do we adopt the above proposal in full using the suggested dollar limits per event?

All present voted yes.

Date for next general meeting

Since the deadline for the Windsor Heights Newsletter is this coming Friday, we need to set a date to put in the announcement. January 27, 2008 was chosen as the preferred date with January 20, 2008 as the alternate date if there is no facility available on the 27th.

David Lange will discuss facility reservations with Cindy Chamberlin, the Social Chairman. The Windsor Heights Lutheran Church hall is first preference. David will also submit a generic announcement for the upcoming newsletter with more details to be announced in the DM Register, the WHNA website, the City of WH website and posters around town.

The WHNA meeting will be 5:30 – 7:30 p.m. with a follow-up meeting of the Neighborhood Watch from 7:00 – 8:00 p.m. The possibility of a making this meeting a potluck dinner was discussed.